

# Notice of the 25<sup>th</sup> Annual General Meeting

Notice is hereby given that the 25th Annual General Meeting of Islami Insurance Bangladesh Limited will be held on 31 July 2025 (Thursday) at 11:00 a.m. by using Digital platform.

## Agendas of the Meeting

1. To receive and adopt the Audited Financial Statements of the Company for the year ended 31 December 2024 along with the Directors' Report and the Auditors' Report.
2. To approve the 20% cash dividend recommended by the Board of Directors for the year ended 31 December 2024.
3. To elect/re-elect Directors;
4. To approve the appointment of statutory auditors for the year 2025 and fix up their remuneration.
5. To approve the appointment of eligible professional for the issuance of certificates on compliance with the corporate governance guidelines of BSEC & IDRA for the year 2025.
6. To approve the appointment of independent directors.

Date, Dhaka  
08 July, 2025

By order of the Board



(Chowdhury Ahasanul Haque)  
Company Secretary

## Notes:

- i. The shareholders whose names are on the depository register of the company as of the 'record date' i.e. 18 June 2025, will be entitled to attend/participate and vote in the 25th AGM and to receive the dividend.
- ii. The AGM will be held on the digital platform as per BSEC Directive No. SEC/SRMIC/94-231/91, dated 31/03/2021.
- iii. The members/shareholders may join the Virtual AGM through the link: <https://islamiins.virtualagmbd.com>, which will be conducted via live webcast by using a digital platform. In order to login to the system, the shareholders need to put in their 16-digit BO number and credentials as proof of their identity. They will be able to submit their questions/comments electronically before 24 (twenty-four) hours of the commencement of the AGM through the above link and during the AGM. The full login/participation process for the Digital Platform meeting will be available on the company's website: [www.islamiinsurance.com](http://www.islamiinsurance.com).
- iv. In compliance with Clause No. 22(1) of the Listing Regulations, 2015 of the stock exchanges and condition no. 9(2) of the notification no. SEC/CMRRCD/2006-158/208/Admin/81, dated 20 June, 2018, on Financial Reporting and Disclosures of the BSEC, soft copies of the Annual Report along with the attendance slip, proxy form, and the notice of the AGM have been sent to all members/shareholders at their respective email addresses available to us as per the CDBL record. This will also be available on our corporate website at [www.islamiinsurance.com](http://www.islamiinsurance.com).
- v. A member/shareholder may appoint a proxy to attend the meeting as take part in the proceedings thereof on his/her behalf. The 'Proxy Form' duly signed and affixed with a BDT 100 revenue stamp must be sent at least 72 hours before of the AGM to the registered office of the company.
- vi. In the meantime, if any shareholder's address, bank account, TIN, or any other information has been changed/updated in the BO account, it must be notified to the company's registered office in a timely manner.
- vii. The concerned brokerage houses are requested to provide us with a statement with the details (shareholder name, BO ID, e-TIN, gross dividend receivable, applicable tax rate, and net dividend receivable) of their margin loan holders who hold shares of the company as of the Record Date, along with the name of the contact person in this connection. The brokerage houses are also requested to provide us with their bank account name, number, routing number etc on or before 27 July, 2025.
- viii. Members, please note that no gift or benefits in cash or kind shall be given at the AGM as per BSEC's notification dated October 24, 2013.